



# FRATERNITY AND SORORITY LIFE

## COLORADO STATE UNIVERSITY

### Recognition Policy

Recognition is the formal process by which Colorado State University agrees that a particular social fraternity or sorority may function as a recognized organization on campus, recruit members, and enjoy the benefits associated with being a registered student organization.

Recognition as a CSU fraternity or sorority involves meeting minimum expectations and benefiting from services and opportunities provided by the Office of Fraternity & Sorority Life and Colorado State University.

The purpose of this recognition policy is to ensure that the establishment of fraternities and sororities occurs in a manner conducive to the educational mission of CSU, including carefully developed plans for successful establishment and installation, as well as plans for providing a meaningful and rewarding experience for the students choosing to join the fraternity and sorority community.

1. Minimum Expectations of and Benefits to Recognized Fraternities and Sororities:
  - a. Minimum expectations of recognized fraternities/sororities:
    - i. Be a chapter of an inter/national organization (incorporation, national officers, etc.)
    - ii. Hold a liability insurance policy (one million minimum)
    - iii. Participate in the CSU [fraternity and sorority accreditation program](#)
    - iv. Adhere to all University policies as they pertain to fraternities and sororities, registered student organizations, and students.
    - v. Adhere to the [Fraternity & Sorority Joint Community Risk Management Policy](#)
    - vi. Participate in appropriate governing council and follow respective council policies.
    - vii. Maintain a current roster of all chapter members with the OFSL that includes full names, student ID number, and contact information.
    - viii. Communicate with the Office of Fraternity & Sorority Life (OFSL) and share key leadership contact information.
    - ix. Complete the [Hazing Compliance Form](#) each semester.
    - x. Provide information about the intake or new member education process as outlined in the [Notice of Intake/Recruitment & New Member Education form](#) each semester.
    - xi. Recommended: Complete steps to become a registered student organization at CSU (managed by the Student Leadership, Involvement, and Community Engagement Office).
  - b. Benefits recognized fraternities/sororities receive:
    - i. Recognition as a registered CSU student organization and all privileges afforded to recognized groups including access to campus room reservations, access to an on-campus business account, etc.
    - ii. Access to leadership development, scholarship, and educational opportunities and programs
    - iii. Recruitment support and promotion in community-wide promotional efforts and outreach
    - iv. Compilation and provision of a grade report each semester
    - v. Listing in University publications, websites, and directories

- vi. Access to advisory support from professional staff in OFSL
- vii. Use of the University's name and logo when identifying the student organization

## 2. Process

- a. Submit application for recognition to the Office of Fraternity & Sorority Life for review. An application for recognition includes the following components:
  - i. Statement and pledge of sponsorship from an inter/national organization including articulation of a commitment to abide by CSU policies, regulations and procedures and uphold CSU values
  - ii. Contact information for the individual serving as the University contact from the inter/national organization
  - iii. Identification of an advisor (with contact information included)
  - iv. Plans for the (re)establishment of the organization (including any relevant promotional and recruitment activities, based staff, etc.)
  - v. Recruitment and new member/intake procedures for the organization
  - vi. Outline of risk management policy and proof of liability insurance (one million minimum)
  - vii. Source of support for the new group
  - viii. If the organization exists as an interest group, names and student ID numbers of interest group members should be provided
  - ix. Note, the OFSL does not use the words "colony" or "colonization" for purposes connected to the history of colonization in the United States and the impact use of that language has on a variety of marginalized populations as well as what it connotes connected to the history of fraternities and sororities. For that reason, we ask that organizations (re)establishing chapters at Colorado State University refrain from this language when referring to their interest group or pre-chartered group on our campus and to campus partners and prospective members. The OFSL typically uses "interest group" or "pre-chartered group" to refer to groups that are working toward receiving their charter. Additionally, the OFSL uses "establishment" or "reestablishment" to refer to the process of a new group beginning as part of the CSU fraternity and sorority community.
- b. Once materials are submitted, the OFSL will review and follow up with the organization regarding next steps, including meetings/conversations
- c. After approval by the OFSL, the organization will be referred to the appropriate governing council for review. An organization must be recognized by one of four fraternity and sorority governing councils to be a recognized fraternity or sorority at CSU
  - i. Each governing council has a unique process for recognition detailed at the conclusion of this document
- d. After approval from the governing council the organization will be referred to the Student Leadership, Involvement, and Community Engagement Office to submit a request to become a registered student organization. The OFSL will notify SLiCE when an inter/national organization has been invited to establish a campus by OFSL and approved by the respective governing council
  - i. Student organizations must meet the following minimum standards:
    - 1. Have a clearly stated lawful purpose, which must be part of a constitution
    - 2. If affiliated with a national organization, must include a letter of affiliation with the constitution. The affiliate may not be a for-profit entity. A copy of 501.3.c status may be requested at the time of registration. The letter of affiliation must be sent to [lsc\\_studentorgs@mail.colostate.edu](mailto:lsc_studentorgs@mail.colostate.edu) at the time of registration
    - 3. Have a minimum of four Colorado State University student members, at least two of whom act as officers for the organizations
    - 4. The majority of the members must be Colorado State University students

5. Each organization must have an advisor who is a full-time or part-time Faculty, Administrative Professional or State Classified staff member. Graduate students will be allowed to serve as organizational advisors with consent from their academic advisor. Office of Fraternity & Sorority Life staff are ineligible to serve in this role.
  6. Have an adequate and approved system of accounting for organizational funds
  7. Comply with University policies and regulations pertaining to student organizations
- e. Upon approval from these three offices/groups, the organization will be considered a recognized fraternity/sorority

### 3. Standing

After recognition is granted by CSU and the OFSL, the group is assumed to be in good standing. Violations of CSU and OFSL policies will be referred to the Office of Conflict Resolution and Student Conduct Services. This does not preclude the inter/national organization from taking independent action on a violation. Outcomes related to the conduct process may result in loss of good standing or loss of recognition. Additional information about the student organization conduct process can be reviewed at length in the CSU Student Code of Conduct (<https://resolutioncenter.colostate.edu/conduct/code/>).

Groups are expected to observe the expectations of the Office of Fraternity and Sorority Life as listed previously in this document to remain a recognized organization on campus.

## **Council Processes:**

### **Interfraternity Council (from governing documents)**

#### Article I. Membership Additions

Section 1.01 Every calendar year a maximum of one men's social fraternity will have the option to affiliated with the Interfraternity Council and establish or re-establish at Colorado State University. Invitations will be given to the organizations that have been on the wait list the longest. A men's social fraternity applying for membership in the Interfraternity Council must have already completed the required recognition process with the Office of Fraternity & Sorority Life.

Section 1.02 Organizations which apply for council membership beyond the one automatic recognition of a group per year may apply for recognition by submitting a proposal and presenting to the general assembly; following their presentation organizations can be admitted to full council membership by a 3/4 affirmative vote of the general assembly. Once an organization is voted into the Council they will have full voting and office holding privileges.

### **Multicultural Greek Council (from governing documents)**

#### ARTICLE II. – EXPANSION

##### Section 1. Council Recognition

- A. National Organization must submit an application of growth and recognition to the Office of Fraternity and Sorority Life.

- B. Organizations must meet with the President and/or Executive Vice President upon approval of their growth and recognition application, to outline MGC specific expansion guidelines, expectations, and policies.
- C. The Executive Vice President is responsible for dispersing an abbreviated version of the organization's growth and recognition application to MGC's membership. This abbreviated application distributed should include:
  - I. The organization's letter of intent
  - II. Outline of organizational history and values
  - III. Statement about how the organization plans to be academically successful
  - IV. Statement from the Office of Fraternity and Sorority Life confirming approval of the organization's growth and recognition application
- D. One fraternity and one sorority will be permitted to join MGC per academic year upon approval of an organization's growth and recognition application.
  - a) Should MGC recognize one sorority and one fraternity in an academic year, any additional organizations seeking recognition by MGC, should engage in the following petition process:
    - 1. Submit a growth and recognition application to the Office of Fraternity and Sorority Life.
    - 2. Upon approval of the growth and recognition application by the OFSL provide proposal and presentation to MGC that discusses why the organization should be recognized in addition to the other organizations established in that academic year.
    - 3. Following the presentation, organizations can be admitted to full council membership by a 3/4 affirmative vote of the MGC Delegation. Once an organization is voted into the council, they will have full voting and office holding privileges.
    - 4. If organization is not voted into the council, they will be added to the expansion waitlist for the next available expansion slot
  - b) Each organization will be recognized by MGC in the order which growth and recognition applications are approved by the Office of Fraternity and Sorority Life.
  - c) In order for any organization to maintain full voting and office holding privileges within MGC, each of the following expectations must be fulfilled:
    - 1. Paying MGC membership dues as found under Article 1, Section 3
    - 2. 75% attendance at MGC hosted events, with penalties of a \$25 fine if 75% attendance is not met, Article IX, Section A, Subsection A
    - 3. Adhere to all MGC specific policies, Fraternity & Sorority Joint Policies, and University policies as they pertain to fraternities and sororities, registered student organizations, and students.

## **National Pan-Hellenic Council**

The National Pan-Hellenic Council (NPHC) at CSU is currently in development. Absent governing documents, any Divine Nine NPHC organization is welcome as part of NPHC. Any group not nationally part of NPHC can engage in conversation with current member groups regarding membership.

## **Panhellenic Association (from governing documents)**

### ARTICLE XI. EXTENSION

#### Section 1. NPC Extension Process

Extension is the process of adding an NPC women's fraternity. The Colorado State University Panhellenic Association shall follow all NPC Unanimous Agreements and NPC extension guidelines found on the NPC website and in the NPC Manual of Information. The Panhellenic Association shall seek approval from the Colorado State University administration for the establishment of a new chapter when the strength of present chapters and University enrollment warrant the addition of a new group. A new chapter shall be organized through establishment by an NPC women's fraternity, or through a local sorority, which may petition an NPC group for a chapter.

## Section 2. Voting Rights on NPC Extension

Only regular members of the Panhellenic Council shall vote on extension matters.

**Section 3: Non-NPC and Associate Chapter Recognition** Any member group who wishes to join the Panhellenic Association as non-NPC organization who does not participate in formal recruitment and is not part of the NPC shall follow the associate chapter recognition process. This process shall include a majority vote by all recognized organizations in the Panhellenic Association.

## Section 4: Voting Rights on Associate Chapter Recognition

Every recognized organization in the Panhellenic Association shall have a vote on extending recognition to a non-NPC organization.

Associate Chapter Recognition Policy:

### **Colorado State University Panhellenic Association Recognition Policy**

#### **Recognition Policy and Procedures for NPC Organizations (Regular Membership)**

Extension is the addition of a National Panhellenic Conference (NPC) chapter to the Panhellenic community on a college or university campus. The Colorado State University Panhellenic Association abides by the NPC Extension Agreements, Policies and Procedures, as outlined in the NPC Unanimous Agreements and the NPC Manual of Information.

#### **Recognition Policy and Procedures for Non-NPC Organizations (Associate Membership)**

Associate chapter recognition is the addition of a non-NPC chapter to the Panhellenic community. The Colorado State University Panhellenic Association abides by the following policies and procedures for the approval of associate membership:

1. Approval from the Office of Fraternity and Sorority Life (OFSL)
  - a. Prior to receiving recognition from the Panhellenic Association, an organization desiring associate membership in the Colorado State University Panhellenic Council must first receive approval from the Office of Fraternity and Sorority Life. This application and review process is outlined in the Colorado State University Fraternity and Sorority Growth Recognition Policy.
2. Selection of the Panhellenic Associate Chapter Recognition Committee
  - a. The Panhellenic Associate Chapter Recognition Committee shall be composed of the following members:
    - i. The Chair of the Panhellenic Associate Chapter Recognition Committee shall be the Panhellenic president, or her designee, who shall serve as a non-voting member.
    - ii. Each regular and associate member chapter shall have one representative on the committee, selected by each member chapter through an internal process determined

by each member chapter. The chapter representatives are required to be undergraduate initiated members in good standing with their respective chapter.

iii. The Panhellenic advisor shall serve as an ex-officio, non-voting member.

3. Meeting with the Panhellenic President and Panhellenic Advisor

- a. Following approval from the Office of Fraternity and Sorority Life, the organization will meet with the Panhellenic president and Panhellenic advisor. At this meeting, the organization will be provided with copies of the governing documents for the Panhellenic Association. In addition, the organization will have the opportunity to ask questions and seek clarification about the associate chapter recognition process.

4. Meeting with the Panhellenic Associate Chapter Recognition Committee

- a. Prior to meeting with the organization, the Associate Chapter Recognition Committee will meet and learn about the Fraternity and Sorority Growth & Recognition Policy, the Panhellenic Association Recognition Policy, and the Colorado State University Student Organization Registration Process.
- b. Associate Chapter Recognition Committee acts as the liaison between the organization and the Panhellenic Association. At this meeting, the organization will be asked to share a summary of the application for recognition submitted to the Office of Fraternity and Sorority Life, as well as answer questions related to associate chapter membership. In addition, the organization will be asked to share a plan for meeting the “Responsibilities of Membership” outlined in the Panhellenic Association Bylaws, including:
  - i. Duty of Compliance, including ensuring compliance with Panhellenic governing documents, as well as fraternity and sorority community policies
  - ii. Duty of Participation, including attendance at Panhellenic Council meetings, Panhellenic roundtables, Panhellenic new member retreats, and other mandatory Panhellenic events
  - iii. Duty of Financial Payment, including meeting the financial expectations of membership dues, for both active members and new members
  - iv. Duty of Record Maintenance, including procedures for maintaining updated chapter files in the Office of Fraternity and Sorority Life.
- c. Pending the organization’s ability to meet the “Responsibilities of Membership” outlined in the Panhellenic Association Bylaws, the Associate Chapter Recognition Committee will provide a recommendation to the Panhellenic Council regarding recognition of the organization.

5. Presentation to the Panhellenic Council

- a. Pending the finalization of the Associate Chapter Recognition Committee’s recommendation for recognition, the organization will present information about their organization to the Panhellenic officers and Panhellenic delegates during a Panhellenic Council meeting. This presentation will be followed by a question and answer session, and must address the following:
  - i. Information about the mission and values of the organization
  - ii. Summary of the application for recognition submitted to the Office of Fraternity and Sorority Life
  - iii. Summary of the organization’s ability to meet the “Responsibilities of Membership” outlined in Panhellenic Association Bylaws.
- b. At the same Panhellenic Council meeting, the recommendation from the Associate Chapter Recognition Committee will be presented during New Business.

6. Discussion and Voting during Panhellenic Council Meeting

- a. Following the organization’s presentation to the Panhellenic Council, the recommendation will go through the required one-week discussion and voting period. At the Panhellenic Council meeting one week following the organization’s presentation, chapters will have the opportunities to ask questions and share opinions. Chapters will have the opportunity to

debate and vote on the recognition of the organization. When the Panhellenic Council votes on the recognition recommendation, the organization shall not be present.

7. Associate Chapter Meetings & Responsibilities
  - a. Pending approval of recognition from the Panhellenic Council, the organization is encouraged to meet with the Panhellenic executive board (or relevant officers) to learn more about the benefits of membership within the Panhellenic Association. In addition, chapter officers of the associate member are encouraged to arrange one-on-one meetings with their corresponding Panhellenic officers. At these meetings, affiliate chapter officers will gain specific insight about the roles and responsibilities of their position, as it relates to the Panhellenic Council. In addition, Panhellenic officers will share their role within the Panhellenic Council and how they can be of assistance to the affiliate chapter.
  - b. Upon recognition by the Panhellenic Association, the new associate group will assume all responsibilities of Panhellenic Association membership as well as recognition as a fraternity/sorority at CSU, including expectations of the Office of Fraternity & Sorority Life.

## **Professional Fraternity Council**

### **Section 1. Membership within the PFC**

- I. Membership in the PFC is granted to all chapters of fraternities and sororities in the Professional Fraternity Association.
  - a. <http://www.professionalfraternity.org/fraternal-members-listing.html>
- II. Membership or participation in the PFC may not be used as a condition for host institution recognition as a student organization.
- III. Chapters of fraternities and sororities that are specifically interest-based may also be eligible for membership in this Professional Fraternity Council.

### **Section 2. Membership Additions**

- I. Should chapters of fraternities and sororities that are not recognized in the Professional Fraternity Association seek membership within the PFC, they must
  - a. Submit a letter of interest outlining why they seek membership and their ability to uphold all the responsibilities of membership as outlined within the PFC's governing documents
  - b. Provide their local chapter's governing documents
  - c. Be a registered student organization
  - d. Seek a majority vote of the council's eligible voting body in favor of the addition