



FRATERNITY AND SORORITY LIFE

COLORADO STATE UNIVERSITY

What Constitutes a Chapter Event?

The Fraternity & Sorority Life Joint Policy on Risk Management applies at events when alcohol is present during a fraternity/sorority event and/or in any situation sponsored or endorsed by the chapter. Answering yes to questions below indicate the event could be sponsored by the chapter and that a reasonable person might associate the event with the chapter.

Determining if the Event is on Chapter Premises:

- Is the event being hosted in your chapter house or a university-provided meeting space? Y / N
If so, every event you host there is considered a chapter event.
- Is the event being hosted in an on or off campus location where you traditionally hold your events? Y / N
If so, events you host there would probably be considered a chapter event.

Applying the Sponsored or Endorsed Standard

The following factors are considered when determining whether an event could be considered a chapter event either sponsored or endorsed by the chapter.

- Is the event being hosted or planned by one or more members of the chapter and supported by the executive board? Y / N
- Is the event financed by the chapter and/or being hosted on chapter property? Y / N

- Is the event being hosted or planned by one or more members and supported by members/new members? Y / N
- Does the chapter executive board have prior knowledge of the event? Y / N
- Is the event listed or advertised on the chapter website or social media accounts [e.g. Facebook, Twitter, etc.]? Y / N
- Do online invitations refer to the chapter? Y / N
- Is the event listed on a chapter calendar [public or private]? Y / N
- Will the event be announced at a chapter meeting? Y / N
- Will members of the executive board and other chapter officers be in attendance? Y / N
- Will the event be marketed over chapter listserv [e.g. e-mail, mass text, GroupMe, etc.]? Y / N
- Are members attempting to rename the event in order to give the appearance that it isn't associated with the chapter? Y / N
- If guests were stopped on their way to the event, would they say they were going to an event of the chapter? Y / N
- Is the event actively or passively endorsed by a majority of the active chapter? Y / N
- Have members of the chapter lied about the event? Y / N
- Why were people invited? Because of the chapter? Y / N

Adapted from Pi Kappa Phi's Social Event Planning Guide