Elevation Action Plan Revision Template

Chapter:

Date:

This document is intended to be used as a template for chapters completing their priority area action plans revisions. It provides guidance for identifying SMART goals and addresses expectations outlined in the Elevation program.

|  |  |
| --- | --- |
| Priority Area: [add priority area here] | |
| Action plan revisions ask chapters to reflect on the action plans developed in the previous semester and determine what needs to be revised in that plan. For example, do goals need to be completely overhauled? Do due dates need to be adjusted based on experience? Are there ways goals should be adjusted to meet the current needs of the chapter? Has anything happened in the last year that has changed the focus and direction of your chapter or necessitated a change in goals (e.g. a chapter crisis, change in academic status, (inter)national organization initiative, conduct process, etc.) | |
| Will you be revising your action plan in this priority area? | If yes, proceed to additional questions.  If you answered “no,” please discuss why you feel your current action plan in this priority area is still appropriate for your chapter. |
| Goal 1: *[write goal as it appears in your action plan]* | What, if anything, will change about this goal? (Remember to address the specifics of this goal including the timeline, who is responsible for its implementation, and how you will know if you’ve achieved success). |
| Goal 2: *[write goal as it appears in your action plan]* | What, if anything, will change about this goal? (Remember to address the specifics of this goal including the timeline, who is responsible for its implementation, and how you will know if you’ve achieved success). |
| Goal 3: *[write goal as it appears in your action plan]* | What, if anything, will change about this goal? (Remember to address the specifics of this goal including the timeline, who is responsible for its implementation, and how you will know if you’ve achieved success). |
| Goal 4: *[write goal as it appears in your action plan]* | What, if anything, will change about this goal? (Remember to address the specifics of this goal including the timeline, who is responsible for its implementation, and how you will know if you’ve achieved success). |
| Goal 5: *[write goal as it appears in your action plan]* | What, if anything, will change about this goal? (Remember to address the specifics of this goal including the timeline, who is responsible for its implementation, and how you will know if you’ve achieved success). |
| If your chapter did not use this format in your previous action plan, please address adjustments to your action plan (specifically addressing your goals) here. |  |