

**Multicultural Fraternities and Sororities  
Colorado State University  
Fort Collins, Colorado**

**Constitution of the Multicultural Greek Council**

**PREAMBLE**

The purpose of the Multicultural Greek Council is to strive to promote positive multicultural interfraternal relations and positive awareness on campus and within our surrounding communities. We, the undersigned Greek organizations, have joined together to form this council known as the Multicultural Greek Council at Colorado State University in Fort Collins, Colorado in order to better meet our individual and joint needs. We recognize that there are certain areas of action and programming that can best be carried out by the joint efforts of our culturally based organizations. As culturally based organizations, we strive to promote and uplift our common heritages and history. As community oriented organizations, we shall keep our commitments to all underrepresented groups. We do hereby establish such an organization and bind ourselves to abide by the provisions of the following constitution and bylaws.

**PURPOSE**

To develop relationships among its members to inspire a culture of trust, support, understanding, dedication, commitment, rapport and friendship.

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## **CONSTITUTION**

### **ARTICLE I: NAME**

The name of this organization shall be the Multicultural Greek Council at Colorado State University in Fort Collins, Colorado hereinafter referred to as the Multicultural Greek Council at Colorado State University.

### **ARTICLE II: PURPOSE**

The purpose of the Multicultural Greek Council at Colorado State University shall be to promote progressive multicultural, inter-fraternal relations within organizations and to create positive awareness on our campus and within our surrounding communities.

### **ARTICLE III: POWERS AND SCOPE OF AUTHORITY**

Section 1: The scope of authority shall be legislative, administrative, judicial, and advisory. By virtue of authority vested in it by this Constitution and Bylaws, the council shall have the power to regulate all matters of organizational interest, except those that are of institutional policy, to which the Multicultural Greek Council is free to make recommendations to the University. Authority for the Multicultural Greek Council is derived through recognition by the Office of Fraternity and Sorority Life, Office of Student Leadership Involvement and Civic Engagement (SLiCE), and our own member organizations.

Section 2: The power of the council shall be to: formulate any rules necessary to regulate all organizational matters, to administer and enforce the constitution bylaws, rules, and regulations established by the Multicultural Greek Council at Colorado State University; to enact laws and to amend them; to adopt resolutions and/or suggest policies for chapters; and to provide advice to Multicultural Greek Council member organizations at Colorado State University.

Section 3: All policies and activities of the council and its members shall be in compliance with University policies, including but not limited to the Multicultural Greek Council Constitution and Bylaws and an applicable local, state and federal laws.

Section 4: The council shall manifest its judicial authority through the Judicial Board as specified in Article XII and in the “Judicial Board.”

#### **ARTICLE IV: STRUCTURE**

Section 1: There shall be a General Council consisting of one delegate from each recognized Multicultural Greek Council chapter at Colorado State University, which shall have final authority of all matters related to this council, in accordance with the university guidelines. Fines may be imposed for non-attendance. Delegates must be currently enrolled as Colorado State University students.

Section 2: There shall be an Executive Board, subject in all respects to the General Council.

Section 3: Undergraduate chapters of the Multicultural Greek Council shall be comprised of college/university national and local fraternities and sororities at Colorado State University.

Section 4: There may not be more than two members of the executive board that are apart of the same member organization.

#### **ARTICLE V: MEMBERSHIP**

Section 1: The founding organizations of the council include Alpha Phi Gamma Sorority, Inc. (ΑΦΓ), Beta Kappa Gamma Fraternity, Inc. (ΒΚΓ) Lambda Theta Nu Sorority, Inc (ΛΘΝ), Nu Alpha Kappa Fraternity, Inc. (ΝΑΚ), Pi Lambda Chi Latina Sorority, Inc (ΠΛΧ), Sigma Lambda Beta International Fraternity, Inc. (ΣΛΒ), and Sigma Lambda Gamma Sorority, Inc. (ΣΛΓ).

Section 2: Each affiliate organization must appoint at least one representative to attend general body weekly meetings, in addition to the Executive Officer. Each organization in attendance will be given one vote in all voting matters. Organizations that are excused from the meeting will not incur a fine, but lose voting rights on anything for the meeting at which they are not present. In the event of a tie, the President of the Multicultural Greek Council is given the tie-breaking vote.

Section 3: The member organization must be a/an inter/national culturally based (not limited to race or ethnicity) Greek letter fraternity or sorority organization oriented in community service and social activities. In order to remain in active status with the council, a member organization shall maintain at least a 2.5 semester GPA among its active members and be in good standing with the university. If the organization is on

probation for any reason by the University, the delegates of the respective organization may attend the scheduled meetings but will lose their privilege to vote. Each voting member of the affiliate organizations must maintain at least a 2.5 semester GPA, be in good standing with the university, and be active within his or her affiliate organization, and their chapter must be in good standing with the council.

Section 4: There shall be two classes of membership: Established and Associate. An Established member shall be defined by the following:

- A) Multicultural Greek Council members shall consist of Colorado State University Multicultural Greek sorority and fraternity chapters rather than individuals.
- B) Any individual as a member of sorority or fraternity chapter that is a member of Multicultural Greek Council shall have automatic membership in the Multicultural Greek Council.
- C) Members must be in good standing with Colorado State University.
  - a. Each chapter shall have the right to one delegate and one alternate.
  - b. An active roster has been submitted within two weeks of the onset of the semester to the Office of Fraternity and Sorority Life.
- D) Member Organizations are allowed no more than three unexcused absences at a Multicultural Greek Council Meeting/Event throughout the course of an entire calendar year. The Executive Board will conduct a hearing upon the third absence into the reason for the absences and further consequences will be left to the discretion of the Executive Board. Fines of \$20 (twenty-dollars) will be imposed for unexcused absences.
- E) An organization wishing to go inactive or withdraw from the council must notify the council in writing of intentions and reasons for withdrawing membership from the Multicultural Greek Council within one month of the onset of the academic semester. If the drop deadline is not met, the organization is held responsible for all financial and participation responsibilities for that semester.

Section 5: New chapters are required to obtain recognition from the Multicultural Greek Council, the Office of Fraternity and Sorority Life and SLiCE. New chapter's status is defined as "Associate Members" status and consists of new organizations that have petitioned the Multicultural Greek Council for recognition. This is the first step in the recognition process. Associate members may have a voice but no vote, nor may they hold an office on the Multicultural Greek Council Executive Board.

Section 6: As a recognized student organization at Colorado State University, our organization shall not deny membership to any student on the basis of race, age, color, religion, national origin or ancestry, sex, gender, disability, veteran status, genetic information, sexual orientation, or gender identity or expression.

Section 7: Violation of any section of this constitution by a member organization shall warrant a meeting in front of the Multicultural Greek Council Judicial Board and/or the Associated Students of Colorado State University Judicial Board.

## **ARTICLE VI: EXPANSION**

### **Section 1: Approval for Expansion**

- A) After an organization has received approval for expansion from the Office of Fraternity & Sorority Life, they may enter the following process to apply for recognition from the Multicultural Greek Council.
- B) It is important to note, an interest group may exist on Colorado State University's campus without need to enter this process. However, to apply for Active Member Status with the Council, the group will need to enter into "Interest Group Status" for a minimum one week to allow for review of application for Active Member Status and determine appropriate presentation date to the Council.
- C) An organization does have the option and opportunity to apply for Interest Group Status at any time and remain in this status for longer than the minimum one week, if the organization believes it will benefit by doing so.

### **Section 2: Interest Group Status**

- A) Requirements for Interest Group Status
  - a. Must apply to and receive approval from the Office of Fraternity & Sorority Life to pursue expansion and recognition from a governing council
    - i. This application can be completed by formally emailing the President, Vice President of Administration, and Advisor of the Multicultural Greek Council stating your interest and intent to receive recognition from the Council
  - b. Must indicate when the organization intends to apply for Active Member Status within the Multicultural Greek Council
    - i. The minimum required time for Interest Group Status shall be one week
    - ii. The maximum allotted time for recognition as an Interest Group of the Multicultural Greek Council shall be two academic semesters
    - iii. Should a group need more than two academic semesters before application for Active Member Status within the Multicultural Greek Council, the organization may re-apply for Interest Group Status

- c. Upon review of application for Interest Group Status, the organization will then be recognized as an Interest Group of the Multicultural Greek Council
  - d. Must have a presentation when attending their first Multicultural Greek Council general meeting about their organization
- B) Rights of Interest Groups of the Multicultural Greek Council
- a. Right to attend Multicultural Greek Council meetings
  - b. Right to attend Multicultural Greek Council internal events
  - c. Right to pursue Active Member Status in the Multicultural Greek Council
  - d. Right to advertise as an Interest Group of the Multicultural Greek Council

### Section 3: Active Member Status

- A) Requirements for Active Member Status
- a. Must obtain a faculty/staff/chapter advisor
  - b. Must provide a letter of recommendation from a faculty/staff/chapter advisor supporting the pursuits of the organization to acquire recognition status from the Multicultural Greek Council
  - c. Must hold a minimum of three events within two semesters previous to application for Active Member Status:
    - i. One community service/philanthropy project
    - ii. One cultural/multicultural-focused event
    - iii. One social with an active organization of the Multicultural Greek Council
    - iv. The organization is permitted to combine two of the above requirements into one event, but cannot combine all three requirements into one event
  - d. Must attend at least one meeting per semester of Interest Group Status with the Vice President of Administration, who oversees the Expansion Process
- B) Voting Procedures
- a. The Interest Group shall be granted Active Member Status in the Multicultural Greek Council upon completing all requirements listed above and receiving two-thirds (2/3) vote by the Voting Representatives from each Active Member Status Organization of the Multicultural Greek Council
  - b. An organization of the Multicultural Greek Council may only vote "No" under two (2) circumstances;
    - i. If the Interest Group Organization has failed to follow through on the Active Member Status requirements as presented in this policy
    - ii. If there are extenuating circumstances, in which case the organization will need to provide a written explanation of this circumstance to the Office of Fraternity & Sorority Life
  - c. If all requirements for Active Member Status are fulfilled by the organization in question then all votes from Active Member Status

Organizations should be a “Yes” unless written explanation is provided by the organization

- d. If the Office of Fraternity & Sorority Life witnesses an unfair decision by the Council then the Office, in conjunction with the Multicultural Greek Council President and the Chapter Presidents, has the authority to override the council’s decision. The Office of Fraternity & Sorority Life will provide appropriate rationale for its decision.

## **ARTICLE VII: OFFICERS**

Section 1: Executive Board: The elected officers of Council shall be President, Vice President of Administration, Vice President of Scholarship, Vice President of Judicial Affairs, Vice President of Risk Reduction, Vice President of Council Development, Vice President of Council Events and Vice President of Public Relations.

Section 2: Multicultural Greek Council shall have as its primary advisor, the Multicultural Greek Council advisor, as designated by the Office of Fraternity and Sorority Life at Colorado State University.

Section 3: Vacancy of Office

A temporary vacancy, less than three weeks, of any office shall be appointed by the President. A permanent vacancy, more than three weeks, of any office shall be filled by a special election. In the event that the President is unable to hold office, the Vice President of Administration shall assume the Presidency.

## **ARTICLE VIII: COMMITTEES, LIAISONS AND ASSISTANTS**

Section 1: All committees, liaison positions and assistant positions shall be formed and established in accordance with the needs of the Multicultural Greek Council to carry out the programs of the council and delegate duties to the General Council. The establishment of such committees and positions will be under the direction and supervision of the Executive Board of the Multicultural Greek Council.

## **ARTICLE IX: MEETINGS**

Section 1: The meetings of the council shall be held weekly beginning with the first week of school in each new semester. It is the responsibility of the President to allocate a common time and notify the organizations before the onset of the semester. If voted upon by the council, a meeting may be suspended if the council has nothing to discuss.

Section 2: All special and/or emergency meetings will be called by the President. Each organization shall be notified and the meeting will occur within 48 hours in which all organizations will be expected to attend. There are no fines for missed emergency meetings however the organization's vote will not be counted.

Section 3: The Executive Committee shall meet prior to each general meeting.

## **ARTICLE X: FUNDS AND OBLIGATIONS**

Section 1: Membership dues: Each organization shall contribute \$15 for each active member of their organization. This is due by the third meeting of the semester. Failure to pay by the end of the semester will result in the loss of voting rights for the organization from the council.

Section 2: All money collected or raised belonging to the Multicultural Greek Council shall be deposited and disbursed through an established bank account for the organization—all funds must be deposited within 48 hours after collection and the receipt must be documented by the Vice President of Administration. No money collected by Multicultural Greek Council will be spent on alcohol or illegal substances.

Section 3: A budget shall be created by the Vice President of Administration in order to keep track of all funds and plan where funds will be spent. This budget must be voted on and accepted by  $\frac{2}{3}$  votes of chapter delegates.

Section 4: \$2 from each active member's dues shall be given to the Fraternity and Sorority Life programming board for community wide programming. The Vice President of Administration shall ensure that these funds are disbursed in a timely manner once dues have been collected.

Section 5: There shall be a report presented at the end of each semester showing all the expenditures that was spent from the MGC account.

## **ARTICLE XI: ACCOUNTABILITY**

Section 1: An attendance tally of member organizations to Multicultural Greek Council events will be accounted by the Multicultural Greek Council Vice President of Administration.

Section 2: All member organizations must have a minimum of 2 members in attendance at all events hosted by the Multicultural Greek Council, unless there are less than 5 total active members, in which case only 1 member is required to attend.

- A) Multicultural Greek Council events do not include events held by member organizations

### Section 3: Penalties and Fines

- A) Definition of Absence – If member organization does not have the required number of 2 members (or 1) present at a Multicultural Greek Council event.
- B) If a member organization is absent from an Multicultural Greek Council function they will be charged the equivalent of an unexcused absence to a council meeting, \$20 (twenty-dollars) due at the consecutive Multicultural Greek Council general meeting.
- C) An organization is allowed three fined absences in a calendar year. In the event of the third absence, said organization will have to appear before the Multicultural Greek Council Judicial Board for review and possible dismissal. If the organization is allowed to remain, they are subjected to loss of voting rights for one semester and dues being doubled for the subsequent semester.
- D) If an organization is dismissed from the Multicultural Greek Council, they must re-apply as an Associate Member for consideration to rejoin the council.
- E) A member organization will be fined \$5 (five dollars) for failing to provide the council with a mandatory task (i.e. PowerPoint, paperwork, presentation, etc.). A mandatory task must be assigned by the President or Vice President of Administration of the Multicultural Greek Council at a council meeting. The President or Vice President of Administration must also specify when the task is due with a specific date and time, and how the task must be received (i.e. in person, email, yahoo groups, etc.). This fine must be paid at the last meeting of the month in which the offense occurred. If the fine is not paid at this meeting, the member organization will be fined an additional \$5 for every week it is late until the fine is paid.
- F) If a member organization fails to pay a fine by the date that it is due, there will be an additional \$5 (five-dollars) fine for each consecutive week that it is late.

## ARTICLE XII: AMENDMENTS

Section 1: Proposal of Amendments: Amendments to this Constitution or By-Laws may be proposed by affiliate chapters through their representatives and executive board members of the Multicultural Greek Council.

Section 2: The Constitution and By-Laws may be amended as follows: Proposed amendments to the Constitution shall be submitted to the Vice President of Administration at least one (1) day before the meeting at which they shall be presented.

The Vice President of Administration, shall circulate the proposed amendment to all voting representatives within one day of meeting.

- A) The proposed amendment can be voted upon as soon as the following general meeting if no further discussion is necessary.

Section 3: The Proposed amendments to the Constitution shall be adopted by a two-thirds (2/3) vote from the members present at the meeting. The amendment is immediately effective unless otherwise stipulated in the proposal.

## BYLAWS

### ARTICLE I: OFFICERS

#### Section 1: Eligibility and Terms of Officers:

- A) All elected officers of the Multicultural Greek Council executive board shall have the following qualifications:
  - a. Be enrolled at Colorado State University as a full time student.
  - b. Maintain a cumulative GPA of a 2.5 and at least a 2.25 in the semester prior to the election or appointment
  - c. Maintain active/good standing with their respective affiliate organizations
- B) All elected officers of the Multicultural Greek Council executive board shall be responsible for the following terms:
  - a. All elected officers are subject to removal from office if he/she fails to maintain qualifications as listed above or if he/she fails to maintain responsibilities stated in Section 2.
    - i. Removal procedures will follow due process, including a seven-day notice in writing, the right to speak on one's behalf and the right to an appeal.
  - b. No person serving as president of their organization may serve as the President of the Multicultural Greek Council.
  - c. Officers shall serve from January to December of the following year, with a transition period from November to December for the training of incoming officers.
  - d. Officers are required to attend all Executive Board meetings with 72 hours notice. No more than two unexcused absences will be allowed per academic semester.
  - e. Officers are required to attend all General Council Meetings. No more than two unexcused absences will be allowed per academic semester.
  - f. The executive board shall collectively be given one vote on all matters constituting one vote.

#### Section 2: Elected Officers and Duties

##### Duties of Officers:

- A. President
  - a. To preside at all meetings, regular or special

- i. To act as a representative from the Multicultural Greek Council at conferences, meetings and all other functions.
- b. Has no voting rights, but the President has the authority to break a tie; however, the president may not use their vote to create a tie in the Council meetings
- c. Remains neutral and maintains the best interest for the Multicultural Greek Council
- d. Oversee see all expenditures of the budget funds of the council
- e. Main contact for: Chapter presidents and delegates
- i. Fraternity and Sorority Life Office
- f. Looks through and ensures constitution is being followed
- g. Mitigates issues between chapters and between board members
- h. Does not show bias or favorability in any situation
- i. Meets regularly with Council advisor and with board members
- j. Meets at least once per semester with chapter presidents
- k. Steps in and take over tasks if a board member is feeling overwhelmed and needs assistance
- l. Plans both a Spring and Fall retreat for the executive board alongside the Vice President of Council Events
- m. Facilitates the setting of goals and expectations for the entire executive board
- n. Presides over application and election process of new executive board
- o. Provide space for chapters to submit/express concerns, comments and suggestions.

B. Executive Vice President

- a. Runs meetings in absence of President in this case shall adhere to all responsibilities stated in Article I, Section 2A.
- b. Meetings

- i. Prepares agenda for each meeting
  - ii. Records and presents minutes at Multicultural Greek Council Meetings
  - iii. Distributes minutes within 24 hours of the conclusion of a general council meeting by email
    - i. Minutes must be distributed to Multicultural Greek Council delegates.
  - iv. Distributes minutes within 24 hours of the conclusion of an executive board meeting by email to all executive board members
  - v. Keeps attendance for organizations at meetings and at council sponsored events

c. Finance

- i. Must distribute invoices as necessary
  - ii. Must maintain record of any/ all fines .
  - iii. Must collect fines and late fees
  - iv. Keeps record for all financial transactions of the Multicultural Greek Council
  - v. Collects any funds or moneys acquired by the Multicultural Greek Council, and to be responsible for said moneys and funds.
- d. Administration
  - a. Maintain a current roster of all Multicultural Greek Council member information and shall acquire current rosters in the Spring and Fall semester.
  - b. Perform any necessary clerical duties of the Multicultural Greek Council
  - .c Responsible for overseeing colonization/expansion as presented in Article XIII
  - d. Meet with associate members within two weeks of being granted, "Associate member status" to review associate member guidelines.
  - e. Meets with Associate member group to establish due dates for requirements.
  - f. Represents the Multicultural Greek council in any trainings/meetings/events pertaining to administration

#### C. Vice President of Judicial Affairs

- a. Implementing the Fraternity and Sorority Life Joint Policy on Risk Management
- b. Abide by all duties and responsibilities in XI when the President and/or Executive Vice President direct further action
- c. Shall serve as the chair of the Multicultural Greek Council Judicial Board
- d. Shall serve on the Joint Judicial Board
  - i. Serve as the chairperson for Multicultural Greek Council chapters for Joint Judicial Board Hearings
- e. Shall attend weekly meetings with the Fraternity and Sorority Life Accountability Specialist
- f. Shall attend weekly Joint Judicial Board meetings
- g. Shall potentially serve on the All University Hearing Board
- h. Conduct judicial board trainings to each newly elected judicial board at the beginning of the Spring semester
- i. Must be present at all judicial board hearing
  - i. In the event the Vice President of Judicial Affairs cannot attend a hearing, the Multicultural Greek Council President will reside in their place
- j. Serving as the Multicultural Greek Council accountability representative at accountability related events, meetings, workshops, and/or trainings

D. Vice President of Risk Reduction

- a. Implementing the Fraternity and Sorority Life Joint Policy on Risk Management
- b. Shall attend weekly meetings with the prospective risk advisor
- c. Shall serve on the Risk Task Force
- d. Manage all event registration forms submitted by the Multicultural Greek Council
- e. May update the Fraternity and Sorority Life Joint Policy on Risk Management alongside the Risk Task Force
- f. Educating chapters and risk officers on the Fraternity and Sorority Life Joint Policy on Risk Management
- g. Serving as the Multicultural Greek Council risk representative at risk related events, meetings, workshops, and/or trainings
- h. Shall serve as the Multicultural Greek Council representative for National Hazing Prevention Week

D. Vice President of Scholarship

- a. Must be an active member within their own organization
- b. Shall keep constant communication with all members of the Multicultural Greek Council throughout the semester
  - i. Method of communication is subject to change
- c. Create an academic semester calendar for the Multicultural Greek Council
  - i. Shall provide updates as needed
- d. Shall collaborate along side the counter part Vice President of Scholarship positions within the Fraternity and Sorority Life to implement the Officer Workshop Series
  - i. These shall be approved by the Scholarship advisor of Fraternity and Sorority Life
  - ii. Dates and times will be established within three weeks of the start of the semester
  - iii. All academic chairs and/or proxies on behalf of the academic chair for all the Multicultural Greek Council chapters must attend a minimum of two workshops
- e. Shall work along side the Multicultural Greek Council Advisor to asses and guide the academic progress of all member organizations within the Multicultural Greek Council
- f. Represents the Multicultural Greek Council in any trainings/meetings/events pertaining to Scholarship
- g. Shall meet with academic chairs whose active member's and/or new member's semester GPA falls under 2.5
- h. Shall be responsible for presenting the Veronica Roybal Scholarship to the chapter with the highest semester GPA along side the engraved scholarship plaque

#### F.. Vice President of Council Development

- A. Responsible for the adoption of a council wide philanthropy and maintaining it
  - a. Philanthropy efforts must be toward youth betterment and education
- B. Responsible for the planning and completion of fundraisers that will directly benefit the council and/or the philanthropy
- C. Connects chapters with resources for community service and fundraising
  - a. Aids chapters struggling to find community service/fundraising
  - b. Checks-in with community service/philanthropy chairs to ensure their needs are being met
- D. Plans at least one council wide community service **and/or philanthropy** event per semester
- E. Plans at least one council wide fundraiser event per semester
- F. Represents the Multicultural Greek council in any trainings/meetings/events pertaining to member/council development (New member program)
- G. In charge of spreading awareness of Multicultural Greek Council to community through recruitment efforts (Involvement Fair)
- H. Responsible for coordinating Multicultural Greek Council representation in summer preview.
- I. Serves as an FSL ambassador when able
- J. creates a committee of possible Multicultural Greek Council ambassadors to represent Multicultural Greek Council
- K. **Continues to build and bring our community together for the betterment of all**

#### G. Vice President of Council Events

- a. In charge of the Multicultural Greek Council calendar of events
  - i. Plans date Multicultural Greek Council events before beginning of semester to ensure chapters do not plan events on the same day
  - ii. Organizes a way for chapters to submit/add events to the calendar
  - iii. Adds in any pertinent events
  - iv. Alerts the Vice President of Administration of any duplicate events to mitigate scheduling issues and ensure that no two events take place on the same day and time.
- b. Responsible for the proactive & successful completion of all council events
- c. Reserves rooms for Multicultural Greek Council events, meetings and retreats.

- d. Serves as a liaison between the Lory Student Center, Registrar's office, Recreation center, Facilities and the Multicultural Greek Council to ensure all council and chapter events have a space on campus.
- e. Helps chapters find resources for their events
  - i. connects with chapters to offer assistance and/or advice
- f. Organizes tasks that need to be completed for each event and divides tasks if necessary
- g. Works closely with president to ensure each event is being planned in a timely manner
- h. Represents the Multicultural Greek council in any trainings/meetings/events pertaining to event planning/coordination

#### H. Vice President of Public Relations

- a. Make sure the Multicultural Greek Council is positively represented within Fraternity and Sorority Life and on the Colorado State University campus
- b. Spread awareness along with a positive image of the Multicultural Greek Council as a whole
- c. Manage and maintain social media accounts (Twitter, Instagram, Facebook, Snapchat)
- d. Create flyers for events for the Multicultural Greek Council
- e. Create awareness of events that the Multicultural Greek Council is holding
- f. Manage the image of the Office of Fraternity and Sorority Life website for the Multicultural Greek Council
- g. Maintain positive relations and connections with the Public Relations chairs in the Multicultural Greek Council
- h. Work with the Vice President of Public Relations for the Panhellenic Association, the Interfraternity Council, and the National Pan Hellenic Council.
- i. Work to publicize community-wide events such as FSFest
- j. Maintain a monthly council newsletter
- k. Represents the Multicultural Greek council in any trainings/meetings/events pertaining to Public Relations
- M. Serve as a Fraternity and Sorority Life Ambassador, when possible, after being trained by the FSL Office.

#### Section 3: Election of Officers

- A) Elections will be held at the end of November of each calendar year.

- B) Elections shall be majority vote and be done by secret ballot. The nominee receiving simple majority vote shall be elected. Every organization has one vote; in the event of a tie, the President shall cast the tie-breaking vote.
- C) All candidates shall be required to give a speech on the day of elections, not exceeding five (5) minutes, detailing their reasons for seeking office and their qualifications.
- D) Officers will hold their position for the calendar year from January to December with a transition period from November to December.
- E) If, for any reason, an officer must step down, a replacement officer shall be elected by the voting members as soon as possible.
- F) Election procedures will follow Robert's Rules of Order.
- G) Anyone from any recognized Multicultural Greek Council organization is eligible to be elected in the absence or removal of an organization, pending they meet the criteria for Executive Officers.

#### Section 4: Vacancies and Impeachment

##### A) Impeachment

###### a. Removal from Office:

- i. All elected officers may be subject to impeachment consistent with violation of any article of the Multicultural Greek Council Constitution and Bylaws.
- ii. Grounds for dismissal of officers or members shall include: neglect of duty, more than three (3) absences from meetings per semester, unless notification of absence is submitted in writing to the President twenty-four (24) hours in advance; failure to accept responsibilities, or failure to work in harmony with the purpose of the organizations.

###### b. Procedure

- i. Upon seeking impeachment, active member organization(s) or Executive officer must work with the office advisor(s) to seek mediation (conflict resolution, sit down, group conversation, etc.) to foster the needs of both counterparts. In the event that mediation is not successful impeachment procedures will continue.
- ii. If mediation fails, Any active member organization(s) or Executive officer may bring an officer of the Multicultural Greek Council at Colorado State University up for impeachment with due cause. The alleged violations must be presented in writing and appear with the sponsoring organization(s) or Executive officer.
- iii. Notification to officer under due process and Executive Officers will be done as stated in Bylaws, Article 1, Section 4, c Notification.

- iv. Hearing will occur within 5 business days of Notification during business hours in the presence of the officers not involved in the proceedings and advisor(s) from the office.
  - v. Decision shall be made upon collaborative discussion of the Executive Officers not involved in the appeal. Final decision rest upon the Executive Board.
  - vi. Final Decision shall be communicated to Council members at Delegate meeting followed by a letter announcing the decision of the Executive Officers sent to Chapter presidents.
- c. Notification
- i. President or Executive Vice President must be notified of the alleged violations in writing.
  - ii. The officer upon due process shall be notified 72 hours after the alleged violations have been presented through a formal letter.
  - iii. All involved parties must be notified in writing of the officer accused, alleged charges and the date and time of the complaint no later than 72 hours after the complaint has been submitted through a formal letter.
  - iv. Final decision for officer under due process shall be communicated 24 hours after decision has been made through a formal letter.
- d. Hearing
- i. The Executive Board of the Multicultural Greek Council will convene and formally hear the accusations of the sponsoring organization or Executive Officer if mediation is not successful.
  - ii. The Executive Board of the Multicultural Greek council will convene and formally hear the rebuttal from the accused officer.
  - iii. Following the hearing the Executive Officers will discuss the alleged accusations and rebuttal to assess the best decision for the best interest of the Council.
- e. Decision
- i. Final Decision will reside upon the Executive Board.
  - ii. The Executive Board will collaboratively make a decision in the best interest of the council finalizing the decision through a majority vote if quorum is met.
  - iv. In the event that Executive Members are involved in the process, involved members will not partake in the final decision of accused officer. Advisor(s) must be present in the making of final decision to assure fairness and proper procedure is followed.

- v. Final decision will be made official through a written document affirmed by the Executive Board and communicated to the council upon the preceding delegate meeting.

#### Section 5: Delegate Responsibilities

- A) The executive board shall provide mandatory training at least once every calendar year. It is expected that chapter delegates attend this training.
- B) Delegates shall be required to attend all general assembly meetings, arriving in a timely manner.
  - a. Absences must be presented no later than one day before the general assembly.
  - b. In the event of an emergency, it is the chapter's responsibility to provide an appropriate substitute.
- C) Delegates must maintain consistent communication with both their respective chapter and the Multicultural Greek Council executive board.
- D) Delegates shall provide up to date contact information at the request of the executive board.
  - a. Delegates must ensure that changes in position or update in information is provided to the board no later than 72 hours (3 days) after a transition has occurred.
- E) Delegates must be capable of providing their respective chapter's input on a matter as well as reasoning on the opposition and/or abstinence from an issue.
- F) Only delegates shall receive General Assembly minutes upon the initial sending, it is the responsibility of the delegates to share these with chapters.
  - a. The executive board will provide a copy upon request 48 hours after meeting has occurred.
- G) In an event where a delegate has failed to do any of the listed responsibilities, the Executive Board will not be held responsible and the Vice President of Administration may apply appropriate penalties.

### **ARTICLE II: APPOINTING COMMITTEES, LIAISONS AND ASSISTANTS**

Section 1: The executive board of the Multicultural Greek Council may create committees as needed and may appoint members to serve on the committee without a formal election process but by simple majority vote of the executive board members of the Multicultural Greek Council. These committees may last as long as they are needed.

- A. The individuals that serve on the committee must meet the eligibility requirements of executive board members and be a member from within the Multicultural Greek Council

Section 2: The executive board of the Multicultural Greek Council may appoint liaisons and/or assistants as needed (Ex. Liaison for Fraternity and Sorority Life Programming Board, Assistant for MGC weekend) without a formal election process but by simple

majority vote of the executive board members of the Multicultural Greek Council. These positions may last as long as they are needed.

- A. These individuals must meet the eligibility requirements of executive board members and be a member from within the Multicultural Greek Council.

### **ARTICLE III: SCHEDULING EVENTS**

Section 1: Each organization is responsible for submitting their chapter events to the Multicultural Greek Council calendar as often as necessary. They are also responsible for submitting any changes to events. Chapter events may not be announced at council meeting until they are added to the Multicultural Greek Council calendar and receive approval from Vice President of Council events.

Section 2: This calendar will be organized by the Vice President of Council Events and will be made readily available to all council delegates and presidents. The submission process for events must be made clear to all delegates and presidents.

Section 3: Failure to notify the council of a publically scheduled event may result in an appeals process that may be carried through by the organization that scheduled the first event against the organization that scheduled another event on the same date and time. The organization may choose to file an appeal to be given to the judicial board president (e.g. Multicultural Greek Council President) within a week of said double booking. The judicial board will then convene and bring the accused organization to a judicial meeting at which time they will be given the opportunity to defend their decision to double book an event. The judicial board will reach a final verdict. If found guilty, the judicial board will take the necessary actions against the accused organization for violation of the constitution and will decide on a disciplinary action in accordance with the severity of the issue.

Section 4: If two organizations announce an event on the same day at the meeting, then the appeals process becomes null and void and both organizations may host their event, though rescheduling will be highly encouraged by the executive board.

Section 5: There is no restriction to hosting an event on the same day as another Multicultural Greek Council organization, however each organization is highly encouraged to co-program with other member organizations.

Section 6: There will be an Multicultural Greek Council Kick-Off event at the beginning of each semester. This purpose of this event is to create unity between chapters and to highlight the accomplishments of the previous semester.

- A) At the Multicultural Greek Council Kick-Off event, the chapter with the highest semester GPA from the previous semester will be acknowledged
- B) At the Multicultural Greek Council Kick-Off event, all Multicultural Greek Council members with a 3.0 or above semester GPA from the previous semester will be acknowledged

Section 7: Multicultural Greek Council organizations may not host an event with the purpose of fundraising (Ex: parties, fundraiser, etc) on the same day that another Multicultural Greek Council organization is hosting an event with the purpose of fundraising.

- A) If an organization plans a fundraiser on the day of another Multicultural Greek Council organization fundraiser, then a judicial meeting will be called as outlined in Article X, Section 2.

Section 8: A Multicultural Greek Council organization may not schedule an event at the same time as a previously scheduled Multicultural Greek Council hosted event. A Multicultural Greek Council hosted event is defined as any event hosted as a council. (Ex: Date the Greeks, Multicultural Greek Council Academic Workshop, Multicultural Greek Council Summit, etc.)

Section 9: The Multicultural Greek Council will be limited to hosting no more than two (2) mandatory events each month. This limitation excludes academic workshops and/or academic programming. This limitation also excludes events mandated by the Office of Fraternity and Sorority Life.

Section 10: The Vice President of Council Events is responsible with sharing the dates of all Multicultural Greek Council hosted events by the second council meeting of the semester.

#### **ARTICLE IV: FINANCE**

Section 1: Dues shall be collected by the third meeting of each semester.

Section 2 : Absences and Fines

- A) Definition of an Absence—when both required delegates from a member organization do not attend a General Meeting or other attendance required function. An absence can be avoided by seeing an approved absence from the President twenty-four hours prior to the meeting, or in the case of an emergency.
- B) There will be a \$20 (twenty-dollar) fine to the respective member organization with each unexcused absence at the General Meeting or other

attendance required function. Fines should be paid before or by the next General Meeting.

- C) Appeals may be made to the Judicial Board within seven (7) days.
- D) Definition of Tardiness—when a delegate is not present when the meeting is called to order. An Excused Tardy is when a delegate notifies the President or Vice President of Administration prior to when the meeting is called to order that they will be late, in which case they will not be marked as tardy.
- E) If a delegate is tardy to a General Meeting three (3) times in one semester, it will be equivalent to one (1) absence fine which will be charged to the respective delegate's member organization.

Section 3: It is the duty of the Vice President of Administration to work closely to be sure of the financial status of each member organization before any voting may take place.

Section 4: Reactivation---Organizations wishing to reactivate with the Council must pay the current semester dues and any outstanding financial obligations to the Council.

#### **ARTICLE V: ACADEMICS OF THE MULTICULTURAL GREEK COUNCIL**

Section 1: In order to remain in active status with the council, a member organization shall maintain at least a 2.5 semester GPA among its active members.

Section 2: There will always be an elected academic chair within member organizations.

Section 3: If the GPA of the Multicultural Greek Council falls below the All Undergraduate GPA, a meeting must be held at the beginning of the next semester adhering to the following requirements:

- A) This meeting must be attended by all Multicultural Greek Council Executive Board Members, the Multicultural Greek Council Advisor, Multicultural Greek Council chapter Presidents and Multicultural Greek Council chapter academic or scholarship chairs.
- B) The purpose of this meeting is to develop a council specific academic action plan to bring up the council's GPA.
- C) Meetings shall be held each month to assess the progress and success of the academic action plan.

Section 4: All academic/scholarship chairs of each chapter must submit their chapter's academic action plan to the Multicultural Greek Council academic chair by the third

week of each semester. Adjustments needed to the academic plans may be discussed at the discretion of the Multicultural Greek Council Vice President of Scholarship and/or the Multicultural Greek Council Advisor.

Section 5: The Vice Presidents of Scholarship within the Office of Fraternity and Sorority Life will host the Officer Workshop Series once a month. Academic chairs or proxies in their place are required to attend a minimum of two workshops within the current semester.

Section 6: All Multicultural Greek Council organizations with a semester GPA below 2.5 must adhere to the following Multicultural Greek Council academic action plan.

- A) Member organizations must adhere to the tiered academic plan as follows:
- a. Each semester an organization's semester GPA falls below 2.5, the organization will continue to the next tier level.
  - b. For each semester an organization's semester GPA is above 2.5, they will move away from the previous tier level response.
  - c. Regardless of the change in semester GPA, organization's will move from one tier level to the next or previous– there is no jumping around based on level of performance.
  - d. Chapters may choose the CSU faculty member that will help provide academic support during the tier system status they hold

B) The Tier system is as follows:

a. Tier One: "Warning Status"

i. The chapter must have a meeting with the Vice President

of

Scholarship and CSU Faculty member within 6 weeks of the semester to review their academic plan.

b. Tier Two: "Academic Probation Status"

i. The chapter must have a meeting with the Vice President of Scholarship and the CSU Faculty member within 4 weeks of the semester to review their academic plan. The chapter may not host any socials with any other Greek letter organizations

b. Tier Three: "Inactive Status"

i. An organization that falls into inactive status will be considered a dues paying, non-voting organization until they can revert back to academic probation status.

ii. The chapter must have a meeting with the Vice President of

Scholarship and the CSU Faculty within 4 weeks of the semester to review their academic plan and mutually draft an academic plan that the organization will adhere to.

iii. The chapter may not hold any events outside of their National Executive Board Requirements.

iv. The chapter will not be permitted to hold socials

v. A monthly meeting with their CSU Faculty member will be required. The chapter will be required to communicate a summary of those meetings.

## ARTICLE VI: JUDICIAL BOARD

### Section 1: Purpose

- A) The Judicial Board will be responsible for matters involving council regulations and organization disputes. The judicial board may address but not limited to: Multicultural Greek Council constitution violations, Multicultural Greek organization events, disputes between organizations/individuals, and/or new member presentations.
- B) An organization can be penalized for an action or non-action if such act would violate University policy, Council policy or violate the policy of its respective organization.

### Section 2: Judicial Board Composition and Members

- A) The Judicial Board shall consist of the elected Multicultural Greek Council members by the Multicultural Greek Council chapters.
  - a. Applications for Judicial board will be due at the same time that Multicultural Greek Council Officer Applications are due. Elections must take place before the following calendar year.
  - b. Members running for Judicial Board must be active in their respective chapter for a semester as well as have a 2.5 cumulative and semester GPA.
  - c. There shall be a minimum of three judicial board members sitting on the Judicial Board an addition to the Vice President of Judicial Affairs.
  - d. There shall be training sessions for the elected Judicial Board once per calendar year. Training sessions shall be attended by the Multicultural Greek Council Advisor, Vice President of-Judicial Affairs, and President.
- B) The Multicultural Greek Council Judicial Board shall be composed of the following members:
  - a. The Chair of the Judicial Board shall be the Vice President Judicial Affairs, who shall serve as a non-voting member.

- b. 3 members elected by the Multicultural Greek Council chapters.
- c. Judicial Board members that have been determined to have a conflict of interest shall be temporarily relieved of their duties. An executive board member will sit in their place.

Section 3: Multicultural Greek Council chapters shall have a copy of all judicial procedures made available at the beginning of each semester.

Section 4: The judicial process applies equally to all Multicultural Greek Council chapters and any Multicultural Greek Council chapter that may be co-sponsoring events. All events will be held accountable and share responsibility unless an investigation determines otherwise.

Section 5: Any student, faculty, administration, community resident, or fraternity/sorority chapter may initiate a complaint.

#### Section 6: Pre-Hearing Procedures

- A) Received written complaint must be presented to the council in a reasonable time frame, which is decided upon the discretion of the Judicial Board.
- B) The Judicial Board will determine the date, time, and location of the hearing; notification to the respective chapter must be given within seven (7) business days of the written complaint.
- C) The organization(s) will also be given a detailed explanation of their alleged violations. The organization(s) shall receive this information within seven (7) business days to present its case before the Judicial Board.
- D) The organization(s) will have 48 hours to respond if they agree or dispute the charges. If the charges are not disputed, the Judicial Board will sanction the organization.
- E) If the organization(s) responds and wants dispute the charges, the Judicial Board will proceed with a hearing.

#### Section 7: Hearing Procedures

- A. The hearing will be open only to representatives of the defending organization(s) and any of their witnesses. In addition, the Multicultural Greek Council Advisor and the Vice President of Judicial Affairs must be present at the hearing.
- B. Hearings are to remain confidential. A confidentiality agreement must be signed by all parties involved, including all judicial board members, representatives of the presenting and defending organization(s), and any of their witnesses.
- C. The Judicial Board shall summarize and inform the organization of the allegation(s).
- D. If the accused organization disputes the allegation(s), the Vice President of Judicial Affairs will preside over the hearing and allow the organization to provide an explanation to the board.

## Section 8: Post-Hearing Procedures

- A. The Judicial Board will convene in private and determine a final decision for the accused organization. The organization will be notified of the decision within 48 hours.
- B. The Judicial Board must send the accused party a written notification of the following within 48 hours after the final decision has been rendered:
  - a. Any decisions that have been determined and the reasoning behind these sanctions, if any.
  - b. Any/all deadlines for sanctions to be completed by the given time as decided by the Judicial Board.
  - c. A description of the appeal process.
  - d. The name and contact information of the Vice President of Judicial Affairs that will ensure the satisfactory completion of any/all sanctions.
- C. The Judicial Board decides the outcome of each charge based on the 'preponderance of evidence' standard
  - a. Whether it is more likely than not that the organization violated a council, cross council or Fraternity and Sorority Life regulations.
- D. The Judicial Board determines appropriate sanctions by the seriousness of the violation. The Judicial Board reserves all rights to examine all violations on a case-by-case basis.
- E. The organization must abide by all levied sanctions.
- F. The Vice President of Judicial Affairs shall be assigned the task of ensuring that any/all sanctions imposed are satisfactorily completed.
  - a. Satisfactory completion shall always include, but is not limited to evidence of educating chapter members and executives of the policies/procedures that were violated.

## Section 9: Appeal Process

- A. Organization(s) seeking an appeal of their hearing outcome must write an appeal request.
  - a. Request must be emailed to the Vice President of Judicial Affairs within 7 business days of receiving the hearing outcome letter.
  - b. The request should address the following questions:
    - i. Was the hearing conducted fairly? Did the organization have a chance to present relevant information?
    - ii. Was the decision reached based on substantial, sufficient information?
    - iii. Were the sanctions appropriate for the violation?
    - iv. Was the organization placed on probation, suspended, or expelled?
    - v. Is new information available that may impact the decision?
- B. After reviewing the request, the Vice President of Judicial Affairs will do one of the following:

- a. Deny the appeal.
- b. Return the case to the Judicial Board for further consideration. The organization(s) must abide by the original conditions while the case is under review.
- c. Grant a hearing with the Judicial Board to consider new information not available at the time of the original hearing.
  - i. After the hearing, the Judicial Board must agree on a final decision and the Vice President of Judicial Affairs must send the notification to the organization(s) within 48 hours.
  - ii. There will not be an appeals process available for the final decision by the Judicial Board.

#### **ARTICLE VII: AUTHORIZATION**

Section 1: The President of the Multicultural Greek Council at Colorado State University is authorized to speak on behalf of the council. The President shall authorize any others speaking on behalf of the Multicultural Greek Council at Colorado State University.

#### **ARTICLE VIII: PARLIAMENTARY AUTHORITY**

Section 1: The latest edition of Robert's Rules of Order shall govern in all matters not provided for in this Constitution and Bylaws of the Multicultural Greek Council.

Adopted as of: November 28, 2016